



<https://udcorp.co.zw/job/graduate-trainee/>

## Procurement Trainee

### Description

Reporting to the Procurement and Administration Manager

The Urban Development Corporation is looking for a graduate who wishes to pursue a career in Procurement, to fill the above vacant post. The successful candidate, will undergo an intensive 24 months Graduate Trainee Development program where he/she will be exposed to procurement principles, best business practices, key strategic procurement processes and initiatives, problem solving as well procurement planning and reporting.

### Qualifications

- Degree in Supply Chain Management or related field from a recognized University.
- Should have a 2.1 or better degree class.
- At least one-year commercial awareness gained in industry, services or commerce during the period of undergraduate studies.
- Studying towards a relevant professional qualification will be an added advantage.
- Knowledge of the Public Procurement and Disposal of Public Assets Act.

### Date posted

March 20, 2023

### Contacts

Candidates interested in launching a career in public procurement and meeting the above stated requirements should submit a detailed curriculum vitae and certified copies of proof of qualifications clearly headed "PROCUREMENT GRADUATE TRAINEE" to:

The General Manager  
Urban Development Corporation  
56 Samora Machel Avenue  
8th Floor Trust Towers  
Harare

Envelopes should clearly state the position applied for in the subject line.

Email applications to: [admin@udcorp.co.zw](mailto:admin@udcorp.co.zw)

Deadline: Applications to be submitted by the 4th of April 2023.