



URBAN DEVELOPMENT CORPORATION

INVITATION FOR EXPRESSION OF INTEREST FOR PROVISION OF LEGAL SERVICES

The Corporation wishes to recruit experienced and reputable law firms to provide UDCORP with Legal Services when needed for a period of **three (3) years** starting from the 2020 financial year.

The scope of the services will be provided at the Request for Proposal (RFP) stage.

Interested law firms are requested to submit an Expression of Interest to offer legal services. The EOI must provide the following information;

1. A profile of the firm indicating professional capacity to provide services accompanied by the following documents:
 - a) Company Profile
 - b) Financial Profile
2. The firm's staff profiles setting out experience and core competencies stating the following:
 - a) Organisation Structure including any associates and/or partner firms;
 - b) Number of years in practice of each partner;
 - c) Practising certificates copy
 - d) Dedicated area and core competency.
3. Demonstrated experience of the firm which should include:
 - I. Conveyancing
 - II. Transactional and advisory services
 - III. Labour Law
 - IV. Litigation

In addition Certificate of Incorporation; current Tax Clearance Certificate and three contactable referees.

Interested firms must submit their EOI to pmu@udcorp.co.zw; admin@udcorp.co.zw marked Invitation to Expression of Interest for Legal services no later than 29 June 2020 by 10:00hrs or hand deliver EOIs addressed to;

The Procurement Management Unit
Urban Development Corporation
8th Floor Trust Towers
56 Samora Machel Avenue
Harare